

MAKERERE UNIVERSITY
COLLEGE OF COMPUTING AND INFORMATION SCIENCES
EAST AFRICAN SCHOOL OF LIBRARY AND INFORMATION SCIENCES

AREPORT ON
FIELD ATTACHMENT / INTERNSHIP AT
BUSITEMA UNIVERSITY LIBRARY
FOR THE PERIOD OF 4TH JANUARY – 14TH FEBRUARY 2021.

BY

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FIELD ATTACHMENT REPORT SUBMITTED TO THE COLLEGE OF
COMPUTING AND INFORMATION SCIENCES IN PARTIAL FULFILMENT
OF THE REQUIREMENTS FOR THE BACHELORS IN LIBRARY AND
INFORMATION SCIENCE OF MAKERERE UNIVERSITY KAMPALA

Name of Student sign

Name of University Supervisor sign

Name of Field Supervisor sign

stamp&date.....

Declaration

I Opio Emmanuel Emwos do declare that this internship report is my original work that has never been used in any institution for any award of either the certificate, diploma or bachelors or any other academic paper of any discipline. I am the sole author of this internship report.

Sign

Name: **Opio Emmanuel Emwos**

Acknowledgement

I would like to thank God Almighty who has enabled me successfully accomplish my training. I also extend my sincere appreciation to **BUSITEMA UNIVERSITY** who allowed me to conduct my internship training in their university most especially to the library department.

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And lastly to my family members and those who had a hand in supporting me during the training of my field attachment.

Executive summary

This report is based on the findings and the activities carried out during the internship period at Busitema University under the library department.

Under the department I carried out various activities of which they included Dusting, Book sorting, classification, accessioning, stamping, original and copy cataloguing, shelving among others.

While handling these tasks I gained a lot of experience and knowledge on how to handle library profession, problem solving and leadership among others.

For the period of Six weeks, I have spent with the institution, I was able to grasp new practical skills, knowledge and experience in problem solving, cataloguing books, experience in Classification, monitoring and serving the institution's library users and many other disciplines.

I also experienced various challenges during my training, difficulty in finding some class numbers, difficulty in assigning subject headings of some titles, on and off internet, power fluctuations, difficulty in finding what to eat among others

In conclusion, the internship training at Busitema was an attractive and exciting opportunity to me because it was practical rather than theory; shared experiences with the staff.

I recommend that the students be taught more of practical skills in class rather than theory; the BU to well prepare always to have the interns as they come.

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List of acronyms

1. BLIS – Bachelors in Library and Information Science
2. BU – Busitema University
3. BUL – Busitema University Library
4. CAS – Current Awareness Service
5. CoCIS – College of computing and Information Science
6. DDC – Dewey Decimal Classification
7. EASLIS – East African School of Library and Information Science
8. ISBN – International Standard Book Number
9. ISSN – International Standard Serial Number
10. LIS – Library and Information Science
11. MUK – Makerere University Kampala
12. OPAC – Open Access Catalogue.
13. RDA – Resource Description Access
14. SDI – Selective Dissemination of Information
15. UL – University Librarian
16. VC – Vice Chancellor

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